

**THE WEST BENGAL POWER DEVELOPMENT CORPORATION LIMITED**

(A Govt. of West Bengal Enterprise)

OFFICE OF THE GENERAL MANAGER  
SANTALDIH THERMAL POWER STATION  
P.O. - SANTALDIH THERMAL PLANT,  
DIST. - PURULIA - 723 146.



Fax No. 03251-260217

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NIT NO. WBPDCCL/Tend-Adv/ CC /13-14/69/STPS

Date:09.07.2013.

TENDER REF. NO. STPS/M&C/Press Tender/WS/M1-250/13/Bus Hiring/120 Dt. 04.07.2013

**Description of the Work:** Hiring of 04 (Four) Nos. Bus (Model : TATA Star Bus “2012” Ex-showroom, Capacity : 40+1) to ply between STPS Township, Plant & Santaldih Station etc. for five years under Workshop Dept, Santaldih Thermal Power Station and ‘Terms & Conditions’ with the deployment of manpower as stipulated in the Tender Documents.

**INFORMATION TO BIDDERS:** This is a Four Part bidding system containing Earnest Money (Part-I), Qualifying Requirement (Part-II), Techno-Commercial (Part-III) and Price Bid (Part-IV). The same will be received and evaluated by the WBPDCCL, STPS from Technical and Financial point of view to make a selection in the best interest of the WBPDCCL, STPS for the complete work covered under the tender document.

1) **Earnest Money:** The Earnest Money of Rs. 50,000/- (Rupees Fifty Thousand only) per Bus subject to maximum for 02(Two) nos. buses. The earnest money shall be deposited along with tender papers in the form of Demand Draft in favor of “THE WEST BENGAL POWER DEVELOPMENT CORPORATION LIMITED” from any Nationalised Bank. No interest shall be paid on deposited earnest money.

2) **Estimated Cost:** Rs. 50,00,000/- (Rupees Fifty Lac only) per Bus.

3) **Contract Period:** Five Years.

4) **Cost of Tender Paper:** Rs. 5,000.00 (Rupees five thousand only).

5) **Sale of Tender Paper:**

From 11.07.2013 to 17.07.2013 on all working days up to 15=00 Hrs. and up to 12:00 Hrs. on Saturday. Sale of tender paper to the applicant will not qualify them automatically in Techno-Commercial bid. Tender paper will be sold to each of the applicants. But we may enquire about the following documents which may have to be submitted / shown:

Attested Xerox copy of (a) PAN Card, (b) Bank Statement of previous year, (c) Latest Income Tax Return, (d) Service Tax Registration Certificate (for rent a cab), (e) Professional Tax Registration Certificate, (f) Documents in support of (1) Sound Financial Capability & (2) Credentials of executing the job of ‘plying bus of capacity 40+1’ in Govt. / reputed organization for at least 2 (Two) year of Last 5 (Five) years with adequate order value not less than Rs. 3.0 Lac per year per Bus (without considering the cost of fuel & mobile) - executed / being executed for which completion certificate or work order with schedule is to be submitted, (g) Trade License, (h) Past experience regarding passenger carrying by R.T.A. certification, (i) PF code allocation letter, (j) Last electronic challan cum return regarding deposition of PF.

**The WBPDCCL reserves the right to cancel the quotation in absence of the above documents at their discretion.**

- 5.1 : The WBPDCCL reserves the right to cancel / accept the tender in absence of the documents at their discretion in case competent authority deems it.
- 5.2 : Legible photocopies of all documents are to be submitted with counter signed by tenderer. Original copies of documents are to be produced on demand.
- 5.3 : The tender, Qualification of bidder (Part-II) shall contain the name, Residential Address, Phone Number, Fax Number of person(s) authorized to sign the tender for future contact.
- 5.4 : Capability of making Labour Payment within 10'th of every month without looking forward for release of bill from F&A Dept., STPS.
- 5.5 : Capability to control the labours with sufficient command and confidence.

**NOTE : Discretion regarding maximum no. of buses for which order to be placed to individual bidders shall lie with authority. If required L2 bidder may be asked to accept the L1 rate.**

6) **Pre – Bid Discussion:** It is intended to have a pre-bid discussion at this Office of Sr. Manager (M&C), STPS on **24.07.2013 at 15=30 Hrs.** to provide any additional information and furnish clarification, if any, needed on the scope of work and tender documents. Any modification or addenda to tender documents resolved shall also be part of these tender documents. Parties not attending the pre-bid discussion are also liable to abide by the output of pre-bid discussion.

7) **Last date of Submission of Complete Tenders and opening of Part - I & II of the Bids :**  
**31.07.2013 upto 15=00 Hrs. and 15=15 Hrs. respectively.**

8) **Opening of Tender:**

- 8.1 : The tenders shall be opened in presence of representative of the tenderers at the time of date set for opening of tender as specified hereunder or in case any extension has been given thereto on the extended tender opening date and time notified to all the tenderers who have purchased the tender documents. Tenderers' authorized representative (one person only) may attend the opening.
- 8.2 : The due date and time of opening of E.M.D. & Qualification of bidder is after **15=15 Hrs.** on **31.07.2013.** After opening the main cover, the envelope containing EMD (Part-I) shall be opened first and if EMD of requisite amount in proper mode is found only then Qualifying Requirement (QR) (Part-II) shall be opened.
- 8.3 : Techno - Commercial (Part-III) of tender of those tenderers who will be considered qualified in view of Part-I and Part-II by the WBPDCCL, shall be opened subsequently at a later date. The due date and time for opening of Techno - Commercial part shall be duly intimated.
- 8.4 : Price Bid (Part-IV) of tender of those tenderers who will satisfy qualifying requirements and who will accept technical and commercial terms & conditions of this tender shall be opened subsequently at a later date. The due date & time of opening of price bid will be duly intimated.

9) **Evaluation of Tender:**

- 9.1 : Issuance of tender documents will not mean that such tenderers are automatically considered qualified for the entire tender process.
- 9.2 : The WBPDCCL reserves the right to itself to accept any tender or reject any or all tenders or cancel / withdraw the invitation for tender without assigning any reason for such decision. Such decision by the WBPDCCL shall not be subject to question by any tenderer and the WBPDCCL shall bear no liability consequent upon such decision and the tenderer shall have no claim in this regard against the WBPDCCL.
- 9.3 : Evaluation by the WBPDCCL shall be based on the information and documentary evidence submitted by the tenderer in response to the tender documents. The requirements as stipulated in the tender notice and documents are the minimum and the WBPDCCL has the right to request for additional information. The WBPDCCL reserves its right to reject any tender, if in the opinion of

the WBPDCCL the qualification data / documentary evidence submitted by the tenderer is incomplete or tenderer is found not qualified to satisfactorily perform the work. The WBPDCCL reserve the right to reject any tender if the tenderer is found to be disqualified by giving incorrect and / or false information.

- 9.4 : The WBPDCCL does not bind itself to accept the lowest tender and also reserves the right to split the work amongst more than one tenderer and also reserves the right to reject any or all tender or cancel the tender without assigning any reason whatsoever.
- 9.5 : Notwithstanding, anything stated above or elsewhere, the WBPDCCL reserves the right to asses the capability and capacity of the tenderer, should the circumstances warrant such assessment in the overall interest of the WBPDCCL.

**10) Sale of Tender Document: 11.07.2013 to 17.07.2013 up to 15=00 Hrs. (except on Sunday / Holiday) and up to 12:00 Hrs. on Saturday.**

*Tenders Forms can be obtained form Sr. Manager (M&C), STPS against written application after depositing cost of tender documents at cash counter, S.T.P.S. by cash only. \*

**(S.Maity)**  
**GENERAL MANAGER**  
**SANTALDIH THERMAL POWER STATION**  
**WBPDCCL**

**Memo No. : STPS/M&C/Press Tender/WS/M1-250/13/Bus Hiring/**

**Dt.**

**Copy forwarded for kind information and to attend Pre-bid Discussion, please :**

- 1) The Dy. General Manager (Utility), STPS.
- 2) The Sr. Manager (Utility), STPS.
- 3) The Sr. Manager (WS), STPS.
- 4) The Manager (HR&A), STPS.

(P. K. Mallick)  
**Sr. Manager (M&C), STPS**